

April 13, 2004

TO: ALL INDIANA AGENTS

**IMPROVING COMMUNICATIONS BY UTILIZING E-MAIL**

Communication is critical to our mutual success. We would like to take advantage of e-mail to assure the timely delivery of important information to the appropriate individuals in your agency. We have created an e-mail database to utilize with the eventual intent of reducing or eliminating paper bulletins. Please help us to get information to the right people in your agency by providing the e-mail address of individuals who should be included in our database. You may be assured these e-mail addresses will be used strictly for the dissemination of business information from this Company. Please send those e-mail addresses to my attention at **[bmitchel@graindealers.com](mailto:bmitchel@graindealers.com)**.

Thank you for your cooperation and comments.

Bruce Mitchell  
Agency Supervisor